

Sample Manufactured/Mobile Home
Letter Threatening Seizure and Sale

Form PT-113B
PT-113b.ai Rev. 05/05

Property Owner
Main St.
SLC, UT 84000

Letter date
Property identification number
Tax period(s)
Balance due

RE: Delinquent Manufactured/Mobile Home Taxes

Dear Property Owner,

We are writing to you at this time to express our concern that the taxes on your manufactured/mobile home are seriously delinquent. Pursuant to UCA §59-2-1303, the county assessor is required to proceed with seizure and sale of any personal property belonging to the owner or person in possession upon 30 days of delinquency. We would like to offer you every opportunity to pay the taxes before further collection proceedings are initiated.

If you feel that you may qualify for tax relief due to your personal circumstances, we would suggest that you contact the Abatement Office at the address or telephone number listed below for further information and applications. As a courtesy to you, we will forestall any further collection attempt for 15 days.

If you have questions or concerns, please contact our office at the address or telephone number listed below. This letter is being sent to you as the owner of record. If you are no longer the owner of the manufactured/mobile home, please notify us so that we may contact the appropriate individual for payment.

Respectfully,
 County Assessor

County Assessor (address and telephone)	Abatement Office (address and telephone)
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