



# Centrally Assessed Property Tax Registration

→ If you are a landowner, fill out PT-69L.

## General Instructions

- Read the instructions carefully. Type or print clearly. Incomplete or illegible registration forms will be rejected.
- Mail or fax the completed form to the Property Tax Division (address and fax number at right).
- Allow us 15 business days to process this form.
- Contact the proper city or county for business licensing requirements.

**Utah State Tax Commission**  
**Property Tax Division**  
210 North 1950 West  
Salt Lake City, UT 84134-3310  
801-297-3600  
1-800-662-4335  
Fax: 801-297-3573  
email: [natres-proptax@utah.gov](mailto:natres-proptax@utah.gov)  
[utilitymail@utah.gov](mailto:utilitymail@utah.gov)  
Web: [propertytax.utah.gov](http://propertytax.utah.gov)

## Section 1 – Business Information

**1a. Organizational Structure** Must check one, if applicable.

### Individual

Sole Proprietor

### Government

- Federal  
 State  
 Tribal  
 Political Subdivision

### Corporation

- C Corp  
 S Corp  
(Attach copy of  
IRS approval letter)  
 Non-profit

### Partnership

- General  
 Limited  
 Limited Liability

### LLC/Trust

- LLC  Low Profit LLC  
Check the return the LLC files with the IRS  
 Corp.  Part.  
 Single Member LLC  
Check the return the LLC files with the IRS  
 Indiv.  Corp.  Part.  
 Trust  
Check the return the Trust files with the IRS  
 Fiduc.  Corp.  Part.

**1b. Social Security Number (SSN)**  
(required for individual sole proprietor)

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**Federal Employer Identification Number (EIN)**  
(required for all entities other than sole proprietor)

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**Utah DOGM Number**  
(if applicable)

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**1c. Name of Business Entity**

Name of Business Entity				Daytime phone number	Year organized (if a business)
Owner's street address				Cell phone number	
City	County	State	Foreign country (if not U.S.)	ZIP Code	
Business website address (URL)					

**1d. DBA/Business Name** Business or trade name at this physical location, if applicable

Physical street address of business (P.O. Box not acceptable)			Business phone number	Fax number
City	County	State	Foreign country (if not U.S.)	ZIP Code

**1e. Business Mailing Address**

Business Mailing Address			Email address	
City	State	ZIP Code	Foreign country (if not U.S.)	Contact phone number

USTC Use Only

**Section 2 – Nature of Business Operations**

Check all that apply:

**2a. NATURAL RESOURCES (PCA)**

- Coal Mining
- Coal Load-out
- Metalliferous Mining
- Non-Metalliferous Mining
- Oil & Gas Gathering
- Oil & Gas Production
- Oil & Gas Water Disposal
- Sand & Gravel
- Uranium Mining

**2b. UTILITIES & TRANSPORTATION (PCA)**

- |   |  |  |   |   |
|---|--|--|---|---|
| <p><b>Air Carrier</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Air Cargo Carrier</li> <li><input type="checkbox"/> Air Taxi</li> <li><input type="checkbox"/> Charter</li> <li><input type="checkbox"/> Commuter Carrier</li> <li><input type="checkbox"/> Major Air Carrier</li> <li><input type="checkbox"/> National Air Carrier</li> <li><input type="checkbox"/> Regional Air Carrier</li> </ul> <p><b>Gas Utility</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Gas Utility</li> </ul> | <p><b>Electric Generation</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Renewable Energy</li> </ul> <p><b>Ground Access</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Ground Access</li> </ul> | <p><b>Electric Rural</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Electric Rural</li> <li><input type="checkbox"/> Retail Co-op</li> <li><input type="checkbox"/> Wholesale Co-op</li> </ul> <p><b>Liquid Pipeline</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Crude Oil</li> <li><input type="checkbox"/> Natural Gas</li> <li><input type="checkbox"/> Other</li> </ul> | <p><b>Electric Utility</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Investor-owned</li> <li><input type="checkbox"/> Merchant Power</li> <li><input type="checkbox"/> Other</li> </ul> <p><b>Railroad</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Class 1</li> <li><input type="checkbox"/> Local</li> <li><input type="checkbox"/> Regional</li> <li><input type="checkbox"/> Switching &amp; Terminal</li> </ul> | <p><b>Gas Pipeline</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Gas Pipeline</li> </ul> <p><b>Telecommunications</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Cable Telephone</li> <li><input type="checkbox"/> CLEC</li> <li><input type="checkbox"/> Data Transmission</li> <li><input type="checkbox"/> Fiber Backbone</li> <li><input type="checkbox"/> ILEC</li> <li><input type="checkbox"/> Mobile Radio</li> <li><input type="checkbox"/> Wireless</li> </ul> |
|---|--|--|---|---|

**2c. RAILCAR (PRC)**

- RailCar

**Section 3 – Authorized Signature**

Under penalty of perjury, I declare that, to the best of my knowledge, the information on this application is true, correct and complete.

Sign Here: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Reminders**

- Use this form to register for your centrally assessed property taxes with the Utah State Tax Commission.
- Use form PT-69L to register for your landowner's centrally assessed property taxes.
- Use form PT-69C to close or change your business name or address.
- If you disagree with any Tax Commission action, you may file an appeal within 30 days of receiving the notice. See Pub 2, *Utah Taxpayer Bill of rights*.
- Please attach *Power of Attorney*, if applicable.