



Utah State Tax Commission
Property Tax Division
Centrally Assessed Properties
2017 Valuation Appeal Form Instructions

If you are dissatisfied with a centrally assessed property valuation, pursuant to Utah Code Annotated 59-2-1007, you must file a request for agency action with the Appeals Unit of the Utah State Tax Commission on or before the later of June 1, 2017 or within 30 days of the date of the mailing of the property valuation.

To ensure required information is included in the request for agency action, please use the *Centrally Assessed Properties 2017 Valuation Appeal Form*. The request for agency action must be in writing and contain the following required information:

- a. Utah Tax Account Name
- b. Utah Tax Account ID.
- c. Industry Type (select one box).
- d. Taxpayer internal contact, with contact information.
- e. Taxpayer's representative or petitioner contact information. Property Tax Division must have current Power of Attorney on file, if the petitioner is not an employee of taxpayer.
- f. Valuation information being appealed.
- g. Estimate of the fair market value of the property pursuant to Utah Code Annotated 59-2-1007 (2) (b).
- h. Counties involved in the appeal (select all counties that apply).
- i. Origination department or officer.
- j. Particular relief or action sought.
- k. If requester relies on a particular statute, the request will include reference to that statute and a statement of facts and summary of arguments and authorities relied on. The Utah State Tax Commission may waive this requirement if, in the interest of justice, it deems the waiver advisable.
- l. If the request results from a letter or notice from the Tax Commission, the request will include the date of the letter or notice and include a copy of the *Notice of Valuation* letter.

All requests for agency action pertaining to valuation of centrally assessed property must be mailed or faxed to:

Utah State Tax Commission
Appeals Unit
210 North 1950 West
Salt Lake City, Utah 84134
Fax Number: 801-297-3919

Pursuant to Utah Code Annotated 59-2-1007 (8) (a) An owner who applies to the commission for a hearing in accordance with Subsection (1) shall, for the property for which the owner objects to the commission's assessment, file a copy of the application with the county auditor of each county in which the property is located.

Utah State Tax Commission
Property Tax Division
State of Utah
County Auditors

(435) 438-6465
MS GINGER MCMULLIN
BEAVER COUNTY AUDITOR
PO BOX 392
BEAVER UT 84713

(435) 636-3224
MR SETH OVESON
CARBON COUNTY AUDITOR
120 E MAIN STREET
PRICE UT 84501

(435) 738-1123
MS JOANN EVANS
DUCHESNE COUNTY AUDITOR
PO BOX 910
DUCHESNE UT 84021

(435) 259-1322
MS DIANA CARROLL
GRAND COUNTY AUDITOR
125 E CENTER STREET
MOAB UT 84532

(435) 644-2458
MS KARLA JOHNSON
KANE COUNTY AUDITOR
76 N MAIN STREET
KANAB UT 84741

(435) 577-2840
MS KALIE GLEAVE
PIUTE COUNTY AUDITOR
PO BOX 99
JUNCTION UT 84740

(435) 587-3223
MR JOHN NIELSON
SAN JUAN COUNTY AUDITOR
PO BOX 338
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MR MICHAEL HOWARD
SUMMIT COUNTY AUDITOR
PO BOX 128
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MR BRYAN THOMPSON
UTAH COUNTY AUDITOR
100 E CENTER ST #3600
PROVO UT 84606

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MR RYAN TORGERSON
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LOA UT 84747

(435) 734-3333
MR TOM KOTTER
BOX ELDER COUNTY AUDITOR
01 S MAIN STREET
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MS KERI PALLESEN
DAGGETT COUNTY AUDITOR
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EMERY COUNTY AUDITOR
PO BOX 907
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MR EUGENE ADAMS
IRON COUNTY AUDITOR
PO BOX 457
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MS BRANDY GRACE
MILLARD COUNTY AUDITOR
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MS REBECCA PEART
RICH COUNTY AUDITOR
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MS ILENE B ROTH
SANPETE COUNTY AUDITOR
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MANTI UT 84642

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47 S MAIN STREET
TOOELE UT 84074

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MR BRENT R TITCOMB
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25 N MAIN STREET
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WEBER COUNTY AUDITOR
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179 N MAIN STREET #202
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