

COUNTY / ENTITY DATA REPORTED ANNUALLY TO THE TAX COMMISSION PROPERTY TAX DIVISION

DUE DATE	RESPONSIBLE PARTY	DATA COLLECTION	DATA DESCRIPTION	DATA USED FOR	IN TAX RATES APP?	DATA ORGANIZED HOW?	SUBMITTED HOW?
January 31	County Assessor	Prior-Year Parcel Count (Pacman 233x)	Total county parcel count.	Published in the Property Tax Division Annual Statistical Report.	Yes	Property Category	Tax Rates App* , Excel spreadsheet, or report
January 31	County Auditor or County Treasurer	Prior-Year Tax Relief (Tax Relief Form)	Relief counts and amounts by relief type.	Published in the Property Tax Division Annual Statistical Report.	Yes	Relief Type	Tax Rates App* , Excel Spreadsheet, Report
March 31	County Treasurer	Treasurer's Year-End Property Values, Taxes Charged, Taxes Collected (750)	Year-end property values, taxes charged and collected, unpaid taxes, relief, abatement, CDRA increment paid, and refunds.	Taxes charged and collected information is used to calculate the annual collection rate, which is used to calculate of the five year average collection rate, a key part of the certified tax rate calculation. YEAR-END VALUES SHOULD EQUAL AUDITOR'S	Yes	Taxing Entity	Tax Rates App* , Excel spreadsheet
March 31	County Auditor	CDRA Increments Paid (700)	Redevelopment Area total values, marginal values, participation percentages, and increments available and paid.	Used to validate the certified tax rate calculations.	No	CDRA Agency, Project Area, Taxing Entity	Various forms
Before June 1	County Assessor and County Auditor	Assessor's Original (Current-Year) Property Values and Auditor adjustments. (697, 695, 710, 714)	Original (current-year) values, project increment values, reappraisal values, factoring, legislative adjustments and net annexation.	This information is used to calculate certified rates and later used to calculate the annual BOE adjustment amount, which is used to calculate the 3-year BOE adjustment (average). This adjustment is used in the certified tax rate calculation. also used to calculate new growth.	Yes	Taxing Entity	Tax Rates App* , Excel spreadsheet
June 22	Taxing Entity and/or County Auditor	Tax Rate Summary (693)	Proposed tax rates and budgeted property tax revenues.	Proposed tax rates appear on tax notices and bills to generate revenue. Compare the certified and the proposed rates to determine if taxes are increasing.	Yes	Taxing Entity	Tax Rates App*
July 10	County Auditor	Copies or Proofs of Valuation Notice(s)	Initial property value notice mailed to all property owners.	Validation of complete and accurate information.	No	Property Parcel	Email, snail mail
August 17	Taxing Entity and/or County Auditor	Resolution Adopting Final Tax Rates and Budgets (Report 800)	Entity name, list of budgets and tax rates, authorized signature.	Finalization of certified tax rates.	Yes	Taxing Entity	Email, snail mail
Before November 1	County Treasurer	Copies or Proofs of Tax Bill (Tax Notice)	Notice of taxes due mailed to all property owners.	Validation of complete and accurate information.	No	Property Parcel	Email, snail mail
December 31	County Auditor	Auditor's Year-End Property Values and Property Counts (233b)	Year-End (post BOE) adjusted property values and counts by county, tax area, and property type.	Used to calculate the annual BOE adjustment amount, which is used to calculate the 3-year BOE adjustment (average). This adjustment is used in the certified tax rate calculation. Published in the Property Tax Division Annual Statistical Report. YEAR-END VALUES SHOULD EQUAL TREASURER'S	Yes	Tax Area and Property Type	Tax Rates App* , Excel Spreadsheet, CSV File