



Property Tax Division
Appraiser Designation Requirement Checklist

Name of Applicant: _____

Work Phone Number: _____

Work Email Address: _____

Jurisdiction: _____

Ad Valorem Residential Designation:

License # (Must be Licensed) _____

Course #501 date completed: _____

Course #502 date completed: _____

Practicum: _____
Demonstrating residential work similar to what is completed for the
County Assessment roll

Ad Valorem General Designation:

License # (Certified Res or General) _____

Course #501 date completed: _____

Course #502 date completed: _____

Course #505 date completed: _____

Practicum: _____
Demonstrating commercial work similar to what is completed for the
County Assessment roll

Practicum: _____
Narrative Commercial appraisal report suitable for presentation to the
Utah State Tax Commission

Note: If candidate is Certified General, only the first practicum is required

Applicant Signature: _____ **Date:** _____



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Work Phone Number: _____
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Ad Valorem **Personal Property Auditor/Appraiser Designation:**

License # (not required) _____

Course #101 date completed: _____

Course #103 date completed: _____

Course #501 date completed: _____

Course #503 date completed: _____

Practicum: _____
Completed with a member of the Utah State Property Tax Division
Personal Property section

Ad Valorem **Centrally Assessed Valuation Analyst**

License # (Licensed or Certified) _____

Course #501 date completed: _____

Course #504 date completed: _____

Practicum: _____
Completed with a Supervisor from the Utah State Property Tax Division
Centrally Assessed section

Applicant Signature: _____ **Date:** _____